

NORTH LEVERTON WITH HABBLESTHORPE PARISH COUNCIL

MINUTES OF MEETING HELD ON MONDAY 7 OCTOBER 2024 AT NORTH LEVERTON METHODIST CHAPEL AT 7.15PM

Present: Cllrs. S Baker (Chair), P Johnson, AJ Steels, A Sykes and J Thomas.

Apologies: Cllrs. M Ferguson, S Ferguson, S Timmons and M Vessey

Absent:

Clerk: Anne Pallett

Public: 5

10.24.01 Chair welcomed everyone and opened the meeting at 7.15pm.

10.24.02 Apologies

Apologies were received from Cllrs. M Ferguson, S Ferguson, S Timmons and M

Vessey

10.24.03 Declarations of Interest

To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31

Localism Act 2011 from councillors on matters considered at this meeting.

None

10.24.04 Public Participation

A member of the public informed the Parish Council that they are currently taking part in their Duke of Edinburgh award and that as part of this they are required to carry out some voluntary work. They would like to know if the Parish Council have anything that they could do in respect of this. They were asked to email the Clerk with details and the Clerk will make further enquiries regarding this.

10.24.05 The Parish Council approved and signed the minutes of the Parish Council meeting held

on Monday 2 September 2024.

Proposed Cllr Sykes Seconded Cllr Steels

All in favour

10.24.06 Matters arising from the minutes – non agenda items

 $\label{eq:minute of Plants - Cllrs M Feguson and P Johnson to visit and } \textbf{Minute 05.24.21 Purchase of Plants - Cllrs M Feguson and P Johnson to visit and } \textbf{Minute 05.24.21} \\ \textbf{Minute 05.24.21$

purchase plants from garden centre at Laneham, who will invoice the PC.

Minute 09.24.13 Application for Credit Card – awaiting further signatures

Minute 09.24.023 Official Councillor email addresses

10.24.07 To receive District and County Councillor reports

Cllr Naish did not attend the meeting.

Cllr Ogle was not present at this point but was given the opportunity to speak when he arrived, following item 8. Cllr Ogle gave an update on the newly devolved East Midlands Combined County Authority. Councillors were given the opportunity to ask questions.

10.24.08 To consider co-option of new councillor to fill current councillor vacancy

The Parish Council had two applicants for co-option. Both were given the opportunity to speak to the members of the PC.

The Parish Council resolved to co-opt Julia Thomas as a member of the Parish Council.

Proposed Cllr. Steels Seconded Cllr Sykes

All in favour

County Cllr. John Ogle joined the meeting during this item.

10.24.09 The Parish Council resolved to arrange new councillor training for Cllr. Thomas, with Nottinghamshire ALC at a cost of £45.

Proposed Cllr Sykes

Seconded Cllr Steels

All in favour

10.24.010 Cllr. AJ Steels volunteered to undertake Nottinghamshire ALC Playground Safety Training Course which is due to be held on 28 January 2025. The Parish Council resolved to arrange this training at a cost of £150.

Proposed Cllr Sykes

Seconded Cllr Johnson

10.24.011 Planning

- a) New Applications to be considered by the Parish Council None received
- b) Applications awaiting decision by Bassetlaw DC / Notts CC / Planning Inspectorate There are no applications awaiting decision.
- c) Decisions made by Bassetlaw DC / Notts CC / Planning Inspectorate No decisions made this month.
- d) Other Planning Matters

Continued planning enforcements issues were discussed with Cllr Naish.

10.24.012 Financial Matters

- a) The Parish Council noted the notice of conclusion of audit and external auditor report for 2023-24, this was published on Parish Council website and noticeboards 17 September 2024
- b) The Parish Council received and noted Receipts and Payments report to 30 September 2024.
- c) The Parish Council received and noted bank reconciliation and bank statement for September 2024.Bank balance 30 September 2024 £121489.06
- d) The Parish Council received and noted Ear Marked Reserves report to 30 September 2024. Ear Marked Reserves at 30 September 2024 £89438.71
- e) The Parish Council resolved to approve and make payments as per October 2024 payment sheet and listed below:

i.	North Notts Community First Responders Donation	£100.00
ii.	North Leverton Windmill Donation	£300.00
iii.	Clerk duties for October plus expenses(to be paid last	£444.92
	working day of month)	
İ۷.	V Wilson Website management	£90.00
٧.	S Foster Handyman for September	£342.78
٧İ.	J Foster Lengthsman for September	£136.00
vii.	MKM Sand Inv 0033	£53.40
viii.	Arena Graphics Newsletter	£155.00
ix.	NL Methodist Church Hall Hire (Standing Order)	£16.00
Χ.	Unity Bank Service Charges	£18.00
xi.	Holmes Groundcare Inv NLCY-MC-93	£172.22
xii.	Holmes Groundcare Inv NLCY-MC-92	£86.11
xiii.	Holmes Groundcare Inv NLC MC 163	£131.66
xiv.	Holmes Groundcare Inv NLC MC 164	£263.32
XV.	RJ Lawrence Plant Hire Ground Clearance	£480.00
xvi.	RJ Lawrence Plant Hire Trench	£384.00
xvii.	PKF Littlejohn External Audit Fees	£378.00
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Proposed Cllr Sykes

Seconded Cllr Johnson

Seconded Cllr Johnson

All in favour

Payments to be authorised by Cllr Ferguson and Cllr Sykes

10.24.013 The Parish Council agreed to virement of :-

a) £23.60 from General Reserves to Insurance budget line

Proposed Cllr Steels

All in favour

b) £2500 from General Reserves to Miscellaneous Maintenance budget line

Proposed Cllr Steels

Seconded Cllr Sykes

All in favour

10.24.014 The Parish Council resolved to set up £45000.00 Ear Marked Reserve for play equipment.

Proposed Cllr Steels

Seconded Cllr Johnson

Majority in favour

10.24.015 The Parish Council resolved to order Christmas Tree (Quote received from Doddington Hall £385) for village. Chairman has confirmed that this will be sponsored in full as per previous years and collected by Highfields. Collection date also to be agreed.

Proposed Cllr Thomas

Seconded Cllr Steels

All in favour

10.24.016 The Parish Council resolved to purchase Remembrance wreath at a cost of £25.00

Proposed Cllr Johnson

Seconded Cllr Steels

All in favour

10.24.017 The Parish Council ratified the urgent decision made by Clerk and Chair, under scheme of delegation, in respect of clearance of land at Habblesthorpe by RJ Lawrence Plant Hire at a cost of £400 plus vat.

Proposed Cllr Steels

Seconded Cllr Thomas

All in favour

10.24.018 The Parish Council ratified the urgent decision made by Clerk and Chair, under scheme of delegation, in respect of digging a trench at the entrance to the land at Habblesthorpe in order to prevent unauthorised vehicular access at a cost of £320 plus vat.

Proposed Cllr Steels

Seconded Cllr Johnson

All in favour

10.24.019 The Parish Council resolved to adopt Sexual and General Harassment Policy in accordance with new legislation as directed by Notts ALC Seconded Cllr Steels

Proposed Cllr Sykes 10.24.020 Community Speedwatch

Cllr. Baker gave an update informing the Parish Council that the number of vehicles

speeding had increased over the year. The figures have been forwarded to Cllr M Ferguson who will refer them to local police.

10.24.021 Highways, Footpaths & Public Safety

a) Street Lamps / Street Furniture

None

b) Other Issues / Matters to report

10.24.022 Blacksmiths Playing Field - Weekly Inspection Report - Memorial Garden Feedback from meeting of play area working group to be given at next meeting.

10.24.023 Land at Habblesthorpe

Cllr Sykes gave update on clearance of the land. Cllr Thomas offered to join the working group.

10.24.024 Parish Council Newsletter. Website & Facebook

Latest edition of newsletter has been delivered.

10.24.025 The Parish Council resolved to exclude public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2)

Proposed Cllr Sykes

Seconded Cllr Steels

All in favour

10.24.026 The Parish Council considered options available and resolved that the Clerk be given one extra hour per month to take updating of the website on and possibly more time to begin with. Clerk to contact current contractor to arrange training/handover. This will be reviewed in three months.

Proposed Cllr Steels Seconded Cllr Baker

All in favour.

Meeting closed 8.52 pm

Dates for PC meetings in 2024:- 4/11/24, 2/12/24 and 16/12/24

Distribution: Parish Councillors, CCllr J Ogle, DCllr J Naish, PCSO John Dale, Noticeboards/ File www.northlevertonwithhabblesthorpeparishcouncil.gov.uk

I declare that this is a true account of the meeting (approved at the PC meeting held 4 November 2024)

Signed Dated Chairman North Leverton with Hablesthorpe Parish Council