



NORTH LEVERTON WITH HABBLESTHORPE PARISH COUNCIL

MINUTES OF MEETING HELD ON MONDAY 2 SEPTEMBER 2024 AT NORTH LEVERTON METHODIST CHAPEL AT 7.15PM

Present: Cllrs. S Baker, M Ferguson (Chair), S Ferguson P Johnson, AJ Steels, A Sykes and S Timmons.

Apologies: Cllr. M Vessey

Absent:

Clerk: Anne Pallett

Public: None present

- 09.24.01 Chair welcomed everyone and opened the meeting at 7.15pm.
- 09.24.02 Apologies
Apologies were received from Cllr. Vessey
- 09.24.03 Declarations of Interest
To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.
Cllr P Johnson declared an interest in item 10f. Cllr Sykes declared an interest in item 9b.
- 09.24.04 Public Participation
No members of the public present
- 09.24.05 Co-option of new councillor to fill current councillor vacancy
The Parish Council noted that the statutory period for calling a by election has now passed and the Parish Council are free to co-opt a new member onto the Parish Council. This will be advertised on the PC website and facebook page as well as in the newsletter.
- 09.24.06 The Parish Council approved and signed the minutes of the Parish Council meeting held on Monday 1 July 2024.
Proposed Cllr M Ferguson Seconded Cllr Baker
All in favour
- 09.24.07 Matters arising from the minutes – non agenda items
Minute 052421 Purchase of Plants – **Cllrs M Ferguson and P Johnson to visit and purchase plants from garden centre at Laneham**, who will invoice the PC.
- 09.24.08 To receive District and County Councillor reports
Cllr Naish was congratulated on his recent election to parliament. Planning enforcement issues were discussed with Cllr Naish. Cllr Naish left the meeting following this item. Cllr Ogle was not present at this point but was given the opportunity to speak when he arrived. Cllr Ogle gave an update on the newly devolved East Midlands Combined County Authority. Cllr M Ferguson spoke to Cllr Ogle about the faulty street lamps and blocked gully which have been reported to NCC but not actioned. **Cllr M Ferguson to email** Cllr Ogle in respect of these issues for him to follow up on behalf of the Parish Council. Cllr Ogle left the meeting following this item.
- 09.24.09 Planning
- a) New Applications – to be considered by the Parish Council
None received
 - b) Applications – awaiting decision by Bassetlaw DC / Notts CC / Planning Inspectorate

Error on agenda – there are no applications awaiting decision.

c) Decisions – made by Bassetlaw DC / Notts CC / Planning Inspectorate

No decisions made this month.

d) Other Planning Matters

Continued planning enforcements issues were discussed with Cllr Naish.

09.24.010 Financial Matters

a) The Parish Council received and noted Receipts and Payments report to 31 August 2024.

b) The Parish Council received and noted bank reconciliation and bank statement for July 2024. Bank balance 31 July 2024 £115327.83

c) The Parish Council received and noted bank reconciliation and bank statement for August 2024. Bank balance 31 August 2024 £111086.19

d) The Parish Council received and noted Ear Marked Reserves report to 31 August 2024. Ear Marked Reserves at 31 August 2024 £87830.93

e) The Parish Council received expenditure against budget report for Quarter 1 to end of June 2024. The Clerk advised there may need to be a virement to the Clerk Salary budget line once annual pay award is known. Grants and donations budget line was discussed particularly in view of requests to be discussed later on the agenda

f) The Parish Council resolved to approve and make payments as per September 2024 payment sheet and listed below:

i.	Clerk duties for August plus expenses (paid prior to meeting)	£488.78
ii.	Clerk duties for September plus expenses (to be paid last working day of month)	£502.08
iii.	HMRC Paye (to be paid last working day of month)	£285.80
iv.	Cllr Johnson Expenses re Container project	£286.13
v.	Clear Councils Insurance Annual Premium	£835.12
vi.	S Foster Handyman for July (Paid prior to meeting)	£357.00
vii.	S Foster Handyman for August	£372.00
viii.	J Foster Lengthsman for July (Paid prior to meeting)	£164.00
ix.	J Foster Lengthsman for August	£381.00
x.	BDC Trade Waste (paid prior to meeting)	£222.30
xi.	NL Methodist Church Hall Hire (Standing Order 15 August 2024)	£16.00
xii.	MKM Building Supplies Inv 0033/30154714 (Pd prior to meeting) Re: delivery 2 August 2024	£53.40
xiii.	Holmes Groundcare Inv NLCY-MC-90 (Pd prior to meeting)	£172.22
xiv.	Holmes Groundcare Inv NLC-MC-91 (Pd prior to meeting)	£172.22
xv.	Holmes Groundcare Inv NLC MC 161 (Pd prior to meeting)	£263.32
xvi.	Holmes Groundcare Inv NLC MC 162 (Pd prior to meeting)	£263.32
xvii.	Wicksteed Inv 0000825895 (Pd prior to meeting)	£1283.08
xviii.	Cuttlefish Inv 1343 (Pd prior to meeting)	£786.00
xix.	Notts ALC Cllr Training Inv 3360 (Pd prior to meeting)	£50.00

As there was no PC meeting in August 2024 contractual payments due in August were made in August and authorised in September.

Proposed Cllr M Ferguson

Seconded Cllr Baker

All in favour

Payments to be authorised by Cllr Timmons and Cllr Sykes

g) The Parish Council noted receipt of VAT reclaim of £1656.05 to 30 June 2024

09.24.011 The Parish Council resolved to remove Z Sirrell from the Parish Council bank mandate.

Proposed Cllr M Ferguson

Seconded Cllr Steels

All in favour

09.24.012 The Parish Council resolved to remove J Sands from the Parish Council bank mandate.

Proposed Cllr M Ferguson

Seconded Cllr Steels

All in favour

- 09.24.024 The Parish Council agreed delivery of final bag of sand for emergency container to be arranged for Friday 20 September 2024.
- 09.24.025 The Parish Council noted payment of PC Annual Insurance of £835.12 to Clear Councils (formerly BHIB) to be made. (Three year undertaking agreed in 2022 Minute 09.22.12)
- 09.24.026 The Parish Council considered further suggested improvements to the emergency container. Clerk advised that she had contacted VIA with regards to permission and was awaiting contact from Sarah Hird at VIA. **Cllr M Ferguson to contact Sarah Hird at VIA** to discuss proposals.
The Parish Council wish to express their thanks to Cllr Johnson, Cllr Sykes and Richard Ellis from North Leverton Windmill for their work on this project so far.
- 09.24.027 The Parish Council discussed the to consultation in respect of Electoral Review of Bassetlaw District Council and agreed individuals to send in their own views.
- 09.24.028 Community Speedwatch
The Speedwatch team were out in July and August. In July 70 vehicles were checked with 12 found to be speeding. In August 63 vehicles were checked with 14 vehicles found to be speeding. **Cllr Baker to forward statistics to Cllr M Ferguson who will contact the police** to ask what action can be taken on this.
- 09.24.029 Highways, Footpaths & Public Safety
Clerk asked to follow up previous email to NCC regarding possible change to crossroads priority.
- 09.24.030 Street Lamps / Street Furniture
Cllr M Ferguson to email Cllr Ogle with details of street lamps awaiting repair on Turners Croft and Sturton Rd.
- 09.24.031 Other Issues / Matters to report
Clerk asked by PC to contact NCC regarding replacement of bus shelter which was removed following recent damage.
Cllr M Ferguson to follow up previous email to Cllr Ogle regarding blocked gully near railway bridge
There was discussion regarding the verge on Southgore Lane following recent building works. Lengthsman has been asked to clear large boulders which could cause damage to grass cutting machinery.
- 09.24.032 Blacksmiths Playing Field - Weekly Inspection Report - Memorial Garden
Weekly Inspections of the equipment on the playing fields have been carried out by Cllr M Ferguson and reports sent to Clerk.
One of the items of keep fit equipment has been damaged. **Cllr M Ferguson to obtain quotes for both repair and replacement of the broken equipment.**
Plants for memorial garden was discussed during item 7 of the meeting.
- 09.24.033 Receive update from Working Group
Terms of Reference for the Working Group are **to be updated by Clerk**. Chair is Cllr Steels.
- 09.24.034 Land at Habblesthorpe
Cllr Vessey sent an update from the Working Group out prior to the meeting. Terms of Reference for the working group are **to be updated by Clerk** to show Cllr Vessey as Chair and to include member of public as member of working group. **Cllr Vessey to contact member of public** to confirm in writing if they are happy with their name being shared in minutes and their contact details being shared with Parish Council Clerk and members.
- 09.24.035 Parish Council Newsletter, Website & Facebook.
Cllr S Ferguson advised the Parish Council that the next newsletter will be issued in September and gave an update on proposed articles.

Facebook has been quiet over the recent holiday period.

Website – there was discussion about possible replacement for person who currently updates website. Clerk advised if she was to take on the role she would need an increase in her hours of one per month. It was suggested that councillors who thought they knew an appropriate person for the role should contact them to gauge their interest.

09.24.036 The Parish Council resolved to exclude public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) for the next item.

Proposed Cllr M Ferguson

Seconded Cllr Timmons

All in favour

09.24.037 The Parish Council resolved to increase the Clerks payscale by one point from 19 July 2024 due to her successful completion of CILCA qualification.

Proposed Cllr M Ferguson

Seconded Cllr Baker

All in favour.

Meeting closed 9.10 pm

Dates for PC meetings in 2024:- 7/10/24, 4/11/24, 2/12/24 and 16/12/24

Distribution: Parish Councillors, CCllr J Ogle, DCllr J Naish, PCSO John Dale, Noticeboards/ File www.northlevertonwithhablesthorpeparishcouncil.gov.uk

*I declare that this is a true account of the meeting
(approved at the PC meeting held 7 October 2024)*

Signed

Dated

Chairman North Leverton with Hablesthorpe Parish Council