



NORTH LEVERTON WITH HABLESTHORPE PARISH COUNCIL

To: Cllr S Baker, Cllr M Ferguson (Chairman), Cllr S Ferguson, Cllr P Johnson, Cllr AJ Steels, Cllr A Sykes, Cllr J Thomas, Cllr S Timmons, Cllr M Vessey.

I hereby give you notice that a meeting of North Leverton with Hablesthorpe Parish Council will be held on Monday 6 January 2025 at 7.15 pm at the Methodist Chapel Sturton Road, North Leverton DN22 0AB. All members of the Council are summoned and members of the public and press are invited to attend.

This meeting will be recorded for the purposes of the minutes and the recording will be destroyed once the minutes have been approved.

Signed *A Pallett* Anne Pallett Clerk to the Council Dated 30 December 2024

AGENDA

1. Welcome
Chair to open the meeting.
2. Apologies
To receive apologies for absence and resolve to approve reasons for absence.
3. Declarations of Interest
To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.
4. Public Participation
Members of the public to ask questions or make observations to the Council.
5. To approve and sign the minutes of the Parish Council meeting held on Monday 2 December 2024 Appx 1
6. Matters arising from the minutes – non agenda items
7. To receive District and County Councillor reports
8. Planning
 - a) New Applications – to be considered by the Parish Council
None received
 - b) Applications – awaiting decision by Bassetlaw DC / Notts CC / Planning Inspectorate
24/00904/FUL
Change of use of land for use as a touring and camping site with amenity block and reception/shop
Willow Beck Retreat Retford Rd North Leverton
 - c) Decisions – made by Bassetlaw DC / Notts CC / Planning Inspectorate
None
 - d) Other Planning Matters
9. Financial Matters
 - a) To receive and note Receipts and Payments report to 31 December 2024. Appx 2
To be sent out asap following the last day of month.
 - b) To receive and note bank reconciliation and bank statement for December 2024. Appx 3
To be sent out asap following last day of month
 - c) To receive and note Ear Marked Reserves report to 31 December 2024. Appx 4
To be sent out asap following last day of month

- d) To agree to pay Chairs allowance of £385 for 2024-25. (Chair to note that this must be declared to HMRC as taxable income.)
- e) To resolve to approve and make payments as per January 2025 payment sheet To be sent out asap following last day of month. Appx 5
- 10. To discuss setting up a separate bank account for Ear Marked Reserves in order to receive interest. Appx 6
- 11. To agree Precept for 2025-26 based on the budget agreed at the meeting held on 2 December 2024
- 12. Highways, Footpaths & Public Safety
 - a) Street Lamps / Street Furniture
 - b) Other Issues / Matters to report
- 13. Blacksmiths Playing Field
 - a) Weekly Inspection Report –
 - b) Memorial Garden
 - c) Receive update from Working Group
- 14. Land at Habblesthorpe
Receive update from Working Group.
- 15. Parish Council Newsletter, Website & Facebook

Dates for PC meetings in 2025:-

6/1/25, 3/2/25, 3/3/25, 7/4/25, 12/5/25, 2/6/25, 7/7/25, 1/9/25, 6/10/25, 3/11/25 and 1/12/25

Distribution: Parish Councillors, CCllr J Ogle, DCllr J Naish, PCSO John Dale, Noticeboards/File



NORTH LEVERTON WITH HABLESTHORPE PARISH COUNCIL

MINUTES OF MEETING HELD ON MONDAY 2 DECEMBER 2024 AT NORTH LEVERTON METHODIST CHAPEL AT 7.15PM

Present: Cllrs. S Baker, M Ferguson (Chair), S Ferguson, AJ Steels, A Sykes and J Thomas, S Timmons.

Apologies: Cllr. P Johnson and Cllr. M Vessey

Absent:

Clerk: Anne Pallett

Public: None

12.24.01 Chair welcomed everyone and opened the meeting at 7.15pm.

12.24.02 Apologies

Received from Cllr. Johnson and Cllr Vessey.

The Parish Council voted, unanimously, to accept the reasons for absence given by Cllr Johnson.

The Parish Council voted, by majority, not to accept the reasons for absence for Cllr. Vessey.

Clerk was asked to check length of absence for Cllr. Vessey and contact Cllr. Vessey.

12.24.03 Declarations of Interest

To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.

None

12.24.04 Public Participation

No members of the public present

12.24.05 The Parish Council approved and signed the minutes of the Parish Council meeting held on Monday 4 November 2024.

Proposed Cllr. M Ferguson

Seconded Cllr. Steels

All in favour

12.24.06 Matters arising from the minutes – non agenda items

11/24/09 Cllr. M Ferguson has contacted the Church to explain the issues the grass cutter has experienced and that an article has been put out on facebook and in the newsletter. A response is awaited.

11/24/13 Cllr M Ferguson and Cllr Johnson met with a representative from VIA in respect of proposed work around the emergency container. Awaiting further contact from VIA following this meeting. Cllr. Ferguson to follow up.

12.24.07 To receive District and County Councillor reports

District Councillor Naish did not attend the meeting.

County Councillor Ogle did not attend the meeting

12.24.08 Planning

a) 24/01278

Demolish existing car port and erect side extension to form garage and entrance with first floor bedroom over and rear dormer extension. 7 Ashworth Crescent North Leverton.

The Parish Council had no objection to this application.

Proposed Cllr. M Ferguson

Seconded Cllr. S Ferguson

All in favour

- b) Applications – awaiting decision by Bassetlaw DC / Notts CC / Planning Inspectorate
24/00904/FUL

Change of use of land for use as a touring and camping site with amenity block and reception/shop

Willow Beck Retreat Retford Rd North Leverton

- c) Decisions – made by Bassetlaw DC / Notts CC / Planning Inspectorate

None

- d) Other Planning Matters

None

12.24.09 Financial Matters

- a) The Parish Council received and noted Receipts and Payments report to 30 November 2024.

- b) The Parish Council received and noted bank reconciliation and bank statement for November 2024. Bank balance 30 November 2024 £114206.41 and agreed these to be correct.

Proposed Cllr. M Ferguson

Seconded Cllr. Sykes

All in favour

- c) The Parish Council received and noted Ear Marked Reserves report to 30 November 2024.

- d) The Parish Council resolved to approve and make payments as per December 2024 payment sheet and listed below:

i.	Clerk duties for December plus expenses(to be paid last working day of month)	£499.68
ii.	HMRC PAYE	£76.33
iii.	Cloud Next Inv 232566 .gov.uk email addresses	£119.98
iv.	S Foster Handyman for November	£252.00
v.	J Foster Lengthsman for November	£248.00
vi.	FirstAid4Less Inv 4243086	£7.08
vii.	Unity Bank Service Charges 31/12/2024 (Direct Debit)	£6.00
viii.	Notts ALC Inv 3412 Cllr. Training	£35.00
ix.	Holmes Groundcare Inv NLCY-MC-95	£86.11
x.	Holmes Groundcare Inv NLC MC 166	£131.66

Proposed Cllr. M Ferguson

Seconded Cllr. Baker

All in favour

Payments to be authorised by Cllr Timmons and Cllr Sykes

- 12.24.010 The Parish Council resolved to sign up to the Civility and Respect Pledge.

Proposed Cllr M Ferguson

Seconded Cllr Thomas

All in favour

- 12.24.011 The Parish Council agreed to adopt a training programme for councillors and staff. **Clerk to** provide training programme for approval at February 2025 PC meeting.

- 12.24.012 The Parish Council resolved to adopt the NALC Dignity at Work Policy

Proposed Cllr. M Ferguson

Seconded Cllr. Sykes

All in favour

- 12.24.013 The Parish Council resolved to adopt the NALC Grievance Policy

Proposed Cllr M Ferguson

Seconded Cllr Steels

All in favour

- 12.24.014 The Parish Council discussed and agreed Parish Council budget, as presented by the Clerk, for 2025-26. 2025-26 Expected Income £2015 2025-26 Expected Expenditure £31384.23. Projected Deficit for 2025-26 £29369.23

Precept to be set in January 2024 once tax base received from BDC.

Proposed Cllr. M Ferguson

Seconded Cllr S Ferguson

All in favour

12.24.015 The Parish Council resolved to accept the quote of £678.50 from MJA Fabrications Ltd to repair broken keep fit equipment. Attempts were made to obtain alternative quotes. Equipment would have to have been sent away to be assessed for repair first.

Proposed Cllr. M Ferguson

Seconded Cllr. Steels

All in favour

12.24.016 The Parish Council agreed the dates of Parish Council meetings for 2025 as 6/1/25, 3/2/25, 3/3/25, 7/4/25, 12/5/25, 2/6/25, 7/7/25, 1/9/25, 6/10/25, 3/11/25 and 1/12/25.

12.24.017 Highways, Footpaths & Public Safety

a) Street Lamps / Street Furniture

Street lamp 6 on Sturton Rd. has now been repaired

Street lamps 9 and 2 on Southfields Rise have not yet been repaired.

b) Other Issues / Matters to report

The Parish Council noted that we are not receiving much notice from VIA in respect of roadworks.

12.24.018 Blacksmiths Playing Field –

Weekly Inspection Reports are being received from Cllr M Ferguson

Memorial Garden -no report

Receive update from Working Group – Cllr. Steels gave an update from the working group, which prompted discussion in respect of pre-consultation, consultation, records of consultation and having a clear project action plan, including timescales, for both the play area working group and the land at Habbleshorpe working group. Clerk will forward copies of slides and other information obtained from recent training event, regarding consultation, to both the Play Area Working Group and the Land at Habbleshorpe Working Group. Both groups were reminded that reports should be made to full council and permission requested from full council before going ahead with plans, obtaining quotes for specific items etc.

12.24.019 Land at Habbleshorpe

Update from Working Group – Discussion as per update for Play Area Working Group.

12.24.020 Parish Council Newsletter, Website & Facebook

Emergency Plan Questionnaire to go out with the Parish Council newsletter in January 2025.

Clerk has started to take on the updating of the website. Any articles or updates to be sent to Clerk for action.

Facebook is mainly being used, at the minute, to notify residents of upcoming roadworks.

Meeting closed 8.46 pm

Dates for PC meetings in 2025:- 6/1/25, 3/2/25, 3/3/25, 7/4/25, 12/5/25, 2/6/25, 7/7/25, 1/9/25, 6/10/25, 3/11/25 and 1/12/25.

Distribution: Parish Councillors, CCllr J Ogle, DCllr J Naish, PCSO John Dale, Noticeboards/ File www.northlevertonwithhabblesthorpeparishcouncil.gov.uk

*I declare that this is a true account of the meeting
(approved at the PC meeting held 6 January 2025)*

Signed

Dated

Chairman North Leverton with Habbleshorpe Parish Council