



## North Leverton with Hablesthorpe Parish Council Objectives and Action Plan 2024-27

OBJECTIVE	ACTION	WHO	TIMESCALE
<b>COMMUNITY ENGAGEMENT</b>			
Keep Residents Informed	<ul style="list-style-type: none"> <li>• Ensure village notice boards are maintained and that information is current, relevant, and well presented.</li> <li>• Ensure Council meeting agendas and other required notices are displayed at appropriate dates and for appropriate periods.</li> <li>• Publish regular News items on Parish Council website.</li> <li>• Regular posts on Parish Council Facebook page</li> <li>• Village newsletter produced and delivered to every household</li> </ul>	<ul style="list-style-type: none"> <li>• Clerk and Chair</li> <li>• Clerk</li> <li>• Clerk</li> <li>• Councillor</li> <li>• Councillors</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing</li> <li>• Ongoing</li> <li>• Ongoing</li> <li>• Ongoing</li> <li>• Three times per year</li> </ul>
Support Local Events	Provide grants and donations within budget to local groups organising events	Parish Council	Ongoing
Support Local Groups and Organisations	Provide grants and donations within budget to local groups and organisations	Parish Council	Ongoing
Research public opinion for suggestions any potential future development or improvement proposals	Publish suitable questionnaires on Parish Council website, Parish Council Facebook page and in Village Newsletter	Parish Council	Ongoing
Increase public engagement in PC activities	Encourage public participation in upkeep of memorial garden and works to land at Hablesthorpe	Parish Council	Ongoing
<b>PUBLIC SAFETY &amp; RESILIENCE</b>			
Monitor and maintain two defibrillators. <ol style="list-style-type: none"> <li>1. Shop on Main Street</li> <li>2. At Emergency Container Hablesthorpe</li> </ol>	<ul style="list-style-type: none"> <li>• Carry out and record regular inspections.</li> <li>• Keep 'The Circuit' updated.</li> <li>• Ensure all consumables are replaced as and when necessary.</li> <li>• Report any faults or interruption in provision.</li> </ul>	<ul style="list-style-type: none"> <li>• Chair/Councillor</li> <li>• Chair/Councillor</li> <li>• Clerk</li> <li>• Chair/Councillor/Clerk</li> </ul>	<ul style="list-style-type: none"> <li>• Monthly</li> <li>• Monthly</li> <li>• As required.</li> <li>• As required</li> </ul>
Maintain Community Emergency Plan	<ul style="list-style-type: none"> <li>• Review plan regularly.</li> <li>• Request community volunteers.</li> <li>• Provide training.</li> <li>• Test the Plan</li> </ul>	<ul style="list-style-type: none"> <li>• Parish Council</li> <li>• Parish Council</li> <li>• Volunteers and PC</li> <li>• Parish Council and volunteers</li> </ul>	<ul style="list-style-type: none"> <li>• Annually</li> </ul>



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OBJECTIVE	ACTION	WHO	TIMESCALE
<b>PUBLIC SAFETY &amp; RESILIENCE (cont.)</b>			
Provide Help During Flooding	<ul style="list-style-type: none"> <li>• Keep stocks of sandbags</li> <li>• Provide sandbags to vulnerable residents.</li> <li>• Ensure contact details are published and up to date</li> </ul>	<ul style="list-style-type: none"> <li>• Parish Council</li> <li>• Parish Council</li> <li>• Clerk</li> </ul>	<ul style="list-style-type: none"> <li>• As required.</li> <li>• As required.</li> <li>• As Required (min annually)</li> </ul>
Speeding Traffic	<ul style="list-style-type: none"> <li>• Provide and maintain suitable equipment for Community Speedwatch Group</li> <li>• Encourage volunteers for Speedwatch group.</li> <li>• Publish results of monthly Speedwatch in minutes, on Facebook, on website and in newsletter</li> <li>• Ensure that Parish Council interactive speed sign is in good working order.</li> <li>• Consider acquisition of additional interactive speed sign</li> </ul>	<ul style="list-style-type: none"> <li>• Parish Council</li> <li>• Parish Council</li> <li>• Clerk and relevant councillor.</li> <li>• Parish Council</li> <li>• Parish Council</li> </ul>	<ul style="list-style-type: none"> <li>• Monthly</li> <li>• Ongoing</li> <li>• Monthly</li> <li>• Ongoing</li> <li>• October 2024</li> </ul>
Play Area	<ul style="list-style-type: none"> <li>• Ensure relevant insurance in place and records kept.</li> <li>• Weekly operational play inspections</li> <li>• Annual ROSPA play inspection (include in budget)</li> <li>• Maintenance/repair plan and actions taken as required (include in budget)</li> </ul>	<ul style="list-style-type: none"> <li>• Clerk</li> <li>• Councillor</li> <li>• Parish Council/Clerk</li> <li>• Parish Council/Clerk</li> </ul>	<ul style="list-style-type: none"> <li>• Annually</li> <li>• Weekly</li> <li>• Annually</li> <li>• As required</li> </ul>
Public Access	Ensure footpaths are clean and free from obstructions.	Lengthsman	Weekly
<b>ENVIRONMENT</b>			
Play Area	<ul style="list-style-type: none"> <li>• Carry out a review of the play equipment at Blacksmiths Playing Field</li> <li>• Development of a design or scheme for the play area.</li> <li>• Consult local community including school.</li> <li>• Provide information to full Council in respect of any financial implications.</li> <li>• Identification of funding sources.</li> <li>• Oversee any grant funding and tendering process.</li> </ul>	<ul style="list-style-type: none"> <li>• NLPC Play Area Working Group</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing</li> </ul>



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OBJECTIVE	ACTION	WHO	TIMESCALE
<b>ENVIRONMENT (cont.)</b>			
	<ul style="list-style-type: none"> <li>Oversee implementation of the design including installation.</li> <li>Provide regular reports, updates, and recommendations to the Parish Council</li> </ul>	<ul style="list-style-type: none"> <li>NLPC Play Area Working Group</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing</li> </ul>
Memorial Garden	<ul style="list-style-type: none"> <li>Continue development and refurbishment of memorial gardens at Blacksmith's Playing Field by purchasing plants and shrubs and arranging date for volunteers to meet and plant them in the gardens.</li> </ul>	<ul style="list-style-type: none"> <li>Parish Council and volunteers</li> </ul>	<ul style="list-style-type: none"> <li>31 October 2024</li> </ul>
Litter	<ul style="list-style-type: none"> <li>Ensure there are sufficient bins.</li> <li>Ensure bins are emptied regularly.</li> <li>Ensure bins replaced or repaired if damaged.</li> <li>Carry out regular litter picking of Blacksmiths Playing Field and surrounding areas of the village</li> </ul>	<ul style="list-style-type: none"> <li>Parish Council</li> <li>BDC</li> <li>Parish Council</li> <li>Village Handyman</li> </ul>	<ul style="list-style-type: none"> <li>Review Annually</li> <li>Ongoing</li> <li>As required.</li> <li>Weekly</li> </ul>
Street Furniture	<ul style="list-style-type: none"> <li>Carry out regular inspection of seats and benches.</li> <li>Carry out any maintenance or repairs required</li> </ul>	<ul style="list-style-type: none"> <li>Parish Council</li> <li>Handyman/Lengthsman</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing</li> <li>As and when required</li> </ul>
Telephone Box Book Exchange	<ul style="list-style-type: none"> <li>Ensure telephone box book exchange is clean and tidy and regularly monitor the books. Remove excess or inappropriate books.</li> <li>Keep telephone box clean and tidy inside and out.</li> <li></li> </ul>	<ul style="list-style-type: none"> <li>Nominated councillor.</li> <li>Village handyman</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing</li> <li>Ongoing</li> </ul>
Grass cutting	<ul style="list-style-type: none"> <li>Ensure green public areas are maintained to good standard.</li> <li>Maintain grass cutting contract.</li> <li>Ensure public liability insurance in place.</li> <li>Carry out grass cutting in the village and churchyard during the months of February to October</li> </ul>	<ul style="list-style-type: none"> <li>Clerk/Parish Council</li> <li>Clerk Parish Council</li> <li>Clerk</li> <li>Contractor</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing</li> <li>Every three years</li> <li>Annually</li> <li>Once in February and October and twice a month March to September</li> </ul>
Emergency Store Containers	<ul style="list-style-type: none"> <li>Make improvements to the outside of the emergency storage container to make it more aesthetically pleasing.</li> </ul>	<ul style="list-style-type: none"> <li>Parish Council and volunteers</li> </ul>	<ul style="list-style-type: none"> <li>30 September 2024</li> </ul>



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OBJECTIVE	ACTION	WHO	TIMESCALE
<b>ENVIRONMENT (cont.)</b>			
Land at Hablesthorpe	<ul style="list-style-type: none"> <li>• Consider options for use of the recently purchased land at Hablesthorpe.</li> <li>• Invite members of the public to join working party.</li> <li>• Consultation and community engagement.</li> <li>• Provide information to full Council in respect of any financial implications.</li> <li>• Identify sources of funding.</li> <li>• Oversee any grant funding and tendering process.</li> <li>• Oversee implementation of options.</li> <li>• Providing regular reports, updates, and recommendations to the Parish Council.</li> <li>• Maintain close contact with BDC Planning &amp; Environmental Departments</li> </ul>	<ul style="list-style-type: none"> <li>• NLPC Land at Hablesthorpe Working Group</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing</li> </ul>
Biodiversity	<ul style="list-style-type: none"> <li>• Consider ways in which the Parish Council can conserve and enhance biodiversity in North Leverton with Hablesthorpe</li> <li>• Hold site meeting with Woodland Trust to investigate ways in which the Parish Council can enhance biodiversity within the development of the land at Hablesthorpe.</li> <li>• Draw up and adopt Biodiversity Policy</li> </ul>	<ul style="list-style-type: none"> <li>• Parish Council</li> <li>• Parish Council</li> <li>• Parish Council</li> </ul>	<ul style="list-style-type: none"> <li>• By 31 October 2024</li> <li>• By 31 August 2024</li> <li>• By 31 October 2024</li> </ul>

<b>Document Control</b>	
Date of adoption/review	Monday 2 September 2024
Details	Minute Ref 09.24.018 To be reviewed and updated regularly